

# **KIMBOLTON NEIGHBOURHOOD PLAN STEERING GROUP**

Minutes of the meeting held at Hamnish Village Hall  
on 9<sup>th</sup> December, 2016

## **PRESENT**

**Alison Beaumont (AB)**  
**Caroline Proctor (CP)**  
**Yve James (YJ)**  
**Kim Dando (KD)**  
**Matt Duggan (MD)**  
**Richard Knight (RK)**  
**John Wood (JW)**

**In attendance – Ian Culley (IC) – Planning Consultant**

### **1. APOLOGIES FOR ABSENCE**

These were received from Kevin Rowsell

### **2. DECLARATIONS OF INTEREST**

There were none

### **3. TO APPROVE THE MINUTES OF THE LAST MEETING**

The Minutes of the meeting held on 11<sup>th</sup> November were approved and signed.

### **4. MATTERS ARISING**

JW read the contents of a letter received from the Head Teacher of Kimbolton Primary School in which the Governors showed their support for the Plan and Vision. They also expressed i) the hope that a 20 mph speed limit could be introduced in the vicinity of the school during the start and end of the school day, ii) concern over the narrow footpath between the school and the village hall and iii) frustration at the slow internet speeds. JW had passed on comment i) to the Parish Council at the meeting held on 6<sup>th</sup> December. He would enquire whether the school would use the Village Hall once the School's facility had been built. Broadband speeds were due to be improved by 31<sup>st</sup> December under the Fastershire Project.

### **5. FINANCIAL**

AB reported that our application for a grant of £3,260 had been approved and that she had registered acceptance of the terms. The money was now awaited.

## **6. CHARACTERISATION REPORT**

IC had now finalized the Draft Report which was accepted with the addition of some minor alterations made by members. It would be uploaded to the website at the earliest opportunity.

## **7. OPEN EVENING – 16<sup>th</sup> DECEMBER**

IC will make a presentation on the proposed Settlement Boundary plan and the Draft Characterisation Report. Will Mears (WM) (Parish Council) will be present to speak on the Traffic Action Plan. The opportunity would also be taken to draw the community's attention to the recent planning application on the site adjoining Chestnut Avenue (*see item 9 below*).

## **8. TRAFFIC – ACTION PLAN**

JW attended the Parish Council meeting on 6<sup>th</sup> December. The Parish Council would implement an Action Plan 2017-19 to address concerns on traffic speed in Kimbolton village. The Action Plan had been posted on the website.

## **9. ANY OTHER BUSINESS**

JW drew members' attention to a Planning Application that had been made on reserved matters relating to the site adjoining Chestnut Avenue. There were causes for concern and it was agreed that JW and IC would arrange to meet WM to agree on representations that should be made on the application.

## **10. DATE OF NEXT MEETING**

Friday, 6<sup>th</sup> January 2017 at 7 p.m. in Hamnish Village Hall.

The next meeting will focus on the structure of the draft Neighbourhood Plan in the light of comments received to the settlement boundary and characterisation consultation. IC will circulate a draft structure including a provisional list of policies and examples of other relevant Herefordshire Neighbourhood Plans ahead of the meeting.

The meeting closed at 8.35 p.m.

APPROVED ...*signed by JW*...

DATE ...*6<sup>th</sup> January 2017*.....