

KIMBOLTON NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held at Hamnish Village Hall
On 23rd June, 2017

PRESENT

Caroline Proctor (CP)

Yve James (YJ)

Kim Dando (KD)

In attendance – Ian Culley (IC) – Planning Consultant

1. APOLOGIES FOR ABSENCE

These were received from Alison Beaumont, Richard Knight, Kevin Rowsell and John Wood.

2. DECLARATIONS OF INTEREST

There were none.

3. TO APPROVE THE MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 24th February, 2017 were approved, with a correction to the dates of the consultation period, and signed.

4. MATTERS ARISING

JW had sent an email in reply to a landowner (*see para 8 of Minutes for 24.2.2017*). There had been no further correspondence but the landowner had raised the matter again through comments on the Regulation 14 consultation process.

5. FINANCIAL

The recent grant application had been approved and £1,364 received. This should enable us to complete the process although there may be some additional admin costs which could be recovered by another grant application.

6. REGULATION 14 CONSULTATION

There was a discussion on the comments received. Generally the comments were considered to be supportive, particularly those from Historic England and CPRE. It was noted that the comments received from Herefordshire Council were late, but it was agreed this was not serious and they should be considered and incorporated, if appropriate. Most of the comments were matters of clarification, some of which were agreed. In general, the Group felt that IC's proposed responses were correct.

Specifically, i. RK had queried the wording of Policy K14 and it was agreed to amend to read"proposals should neither substantially increase traffic volumes nor have a significant"

- ii. Policy K16 minor "to/with" alteration.
- iii. Policy K2 agreed change.
- iv. Policy K20 agreed change

Regarding the comments made by E. Price, IC would check the direction arrow / view. The Deer Park was discussed at length. YJ tabled a document from Reading Cantulary (the historical mother church of Leominster Priory) which confirmed the existence of the Park and referred to an annual payment for the use of the land. After further discussion it was agreed the references in the Characterisation Report were correct and should remain.

7. THE NEXT STEPS

IC confirmed that the Plan would be amended to reflect the comments received and as agreed by the Group. He would prepare an amended Plan and supporting information which are principally the Statement of basic conditions and a Consultation Statement. Herefordshire Council are to prepare an Environmental Report and a Habitat Screening Report which will be included in the Plan as part of the next formal stage (Reg. 16). These documents were expected around mid- July.

IC outlined the process and timescales for the subsequent stages although IC anticipated some slippage at later stages because of Herefordshire Council's workload.

8. ANY OTHER BUSINESS

- i. the Project Plan had been updated as at 2nd June, 2017
- ii. YJ's printing costs were agreed
- iii. The status of the Chestnut Avenue planning application was discussed. IC agreed to contact JW/Parish Council to ascertain whether any response had been received to the follow up letter. Subject to this a number of options were discussed including raising the matter with the Local Government Ombudsman.

9. DATE OF NEXT MEETING

Friday, 28th July, 2017 at 7 pm in Hammish Village Hall.

The meeting closed at 8.15 pm.

APPROVED

DATE