**KIMBOLTON PARISH COUNCIL**

Minutes of the Parish Council meeting held on

Tuesday 18th June 2019 at 7.45pm in Kimbolton Village Hall

**Present:** Cllrs Will Mears, Henry Beaumont, Doug Underwood, Jo Read, Becky Beaumont, Brian Morris and Ed Rollings

**In Attendance:** Mr Brian Tonks (the Lengthsman Administrator), Angela Ellis (the Clerk).

1. **Apologies for absence:**  Cllr John Stone
2. **To receive declarations of personal or prejudicial interest –** None
3. **To adopt Minutes of previous meetings – 7th May 2019**, these minutes were adopted and signed.
4. **Village Reports –**

* 1. Footpath Officers – Cllr Mears reported that Brian Tonks had offered to take on the position of Footpath Officer. Brian’s grandson ( A’s General Building), was now going to take on the maintenance of the footpaths and had already been catching up on the maintenance work which had accumulated over the last few years. It was agreed that Mike Bevan had been doing a good job but did not have sufficient time to carry out all the necessary work although he was still willing to help if needed. Mike Bevan was owed a big thank you for his hard work. It was agreed to increase the budget for footpath work from £600 to £800 for the year.
	2. Lengthsman Scheme – Brian Tonks produced an invoice from Hitrees Ltd for work carried out throughout the village which amounted to £403.20 and it was agreed to pay this. Brian was thanked for all his hard work managing the village planters. He reported the he had been told the coffee morning group were kindly going to donate towards the cost of the upkeep of the planters.
	3. Traffic calming/Traffic concerns – Cllr Mears said he had nothing further to add.

 **5 Finance – To note the financial position and consider the following:**

* 1. Donation to Parish Magazine - £300.00 (Chq No 715)
	2. Clerk’s Salary - £402.22 (Chq No 716)
	3. HMRC Income Tax (clerk) - £147.20 (Chq No 717)
	4. Annual Risk Assessment – Adopted with the addition of the Village Planters.
	5. Internal Audit - The internal audit had been completed and presented to the meeting and was accepted. It was noted it was no longer necessary for a full external audit due to the turnover being less than £25000.
	6. A Beaumont – Audit - £100.00 (Chq No 718)
	7. A’s Building Services - £420.00 (completing backlog footpath maintenance -including materials) – (Chq No 719)

It was also agreed to pay: Hitrees Ltd - Inv No 4311 - £403.20 (Chq No 720)

**6 Village Hall Repairs –**

Work to repair the floor had now been booked to take place from 24th – 31st July, with Dorrell Sports Floor Care (at a cost of £2985+ VAT). Cllr Mears reported that he had agreed to a 12 months warranty with them which would cover their workmanship and materials but not any accidental/malicious damage.

1. **Planning Applications –**
	1. 191914 – Barn at Lever Hill Farm, Kimbolton – change of use. No objections were raised.
2. **Assets of Community Value –** held over to next meeting, Clerk to find out how and where to register this.

1. **To note correspondence:**  Kimbolton School had kindly donated 5 tickets for their forthcoming event.
2. **AOB –**

Cheque Signatories – Cllr Henry Beaumont together with the Clerk had been trying to sort the removal of ex-Cllrs from the bank account mandate and add some of the new ones, so far with little success. Nat West had made a suggestion that the Parish Council should go to on-line banking. Cllr Becky Beaumont agreed to investigate.

**11 Public Forum –** no members of the public present.

 **12 Matters for next Agenda**

Assets of community value; traffic calming; village hall floor repairs; report on footpaths; Hamnish Churchyard.

**13 Date of next meeting** –**Tuesday** **6th August 2019.**

The meeting closed at 8.35pm.