

# **KIMBOLTON NEIGHBOURHOOD DEVELOPMENT PLAN**

## **STEERING GROUP**

Minutes of the meeting held at Hammish Village Hall  
on 23<sup>rd</sup> September, 2016

### **PRESENT**

Alison Beaumont (AB)  
Yve James (YJ)  
Caroline Proctor (CP)  
Kim Dando (KD)  
Richard Knight (RK)  
John Wood (JW)

In attendance – Ian Culley – Planning Consultant

#### **1. APOLOGIES FOR ABSENCE**

These were received from Matt Duggan and Kevin Rowsell.

#### **2. DECLARATIONS OF INTEREST**

There were none.

#### **3. TO APPROVE THE MINUTES OF THE LAST MEETING**

The Minutes of the Meeting held on 26<sup>th</sup> August were approved and signed.

#### **4. MATTERS ARISING**

There were none.

#### **5. FINANCIAL**

AB/JW and IC to confer on the next Grant application. AB to check with Locality on the procedure.

#### **6. CHARACTERIZATION STUDY**

IC tabled an illustrated draft Character Assessment and Plan of the recently surveyed Hammish area. Responsibility for surveying the remaining areas was allocated as follows :-

The Hundred – KD/JW  
Central – RK/YJ  
Stockton Ride – KD/JW  
Ridgemoor – RK/YJ/IC  
Bache – KD/JW

IC will provide the necessary plans.

**7. COMMUNITY SURVEY**

a. The revised draft Report on the Survey was approved and will be posted on the website. A copy of the Report had been circulated to Parish Councillors.

b. JW tabled a draft of the “Vision and Objectives” for the Plan. Group members will consider and submit any amendments to IC by the 1<sup>st</sup> October. Once finalized, the draft will be posted on the website.

c. Open Event on 15<sup>th</sup> October. The arrangements were discussed and agreed. The event would start at 7.30 pm with a 20-30 minute presentation by IC followed by a short Question & Answer period. Members of the Steering Group would be available to discuss particular topics with attendees. The topics were allocated as follows :-

Housing – JW

Agriculture & Business – RK / MD

Communications – KD

Community Facilities – CP/AB

Traffic & Road Safety – KR

Environment & Landscape – YJ

**Members to meet at KVH at 6.30 pm on the 15<sup>th</sup> October**

The event would be published on the website, in the Parish Magazine and on posters. A notice would be sent to the Hereford Times.

**8. ANY OTHER BUSINESS**

AB had been asked to support a planning application in the Parish and sought guidance. IC advised that members should remain neutral whilst the Plan was under preparation.

**9. DATE OF NEXT MEETNG**

Friday 28<sup>th</sup> October at 7.30 pm in Hamnish Village Hall.

The meeting closed at 9.30 pm.

Approved .....

On .....