

KIMBOLTON NEIGHBOURHOOD DEVELOPMENT PLAN

STEERING GROUP

Minutes of the meeting held at Hamnish Village Hall
on 25th October, 2016

PRESENT

Alison Beaumont (AB)

Yve James (YJ)

Kim Dando (KD)

Richard Knight (RK)

Kevin Rowsell (KR)

John Wood (JW)

In attendance – Ian Culley – Planning Consultant

1. APOLOGIES FOR ABSENCE

These were received from Caroline Proctor.

2. DECLARTIONS OF INTEREST

There were none.

3. TO APPROVE THE MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 23rd September were approved and signed.

4. MATTERS ARISING

There were none.

5. FINANCIAL

AB reported that she had accounted to Locality for the first tranche of the grant received and £612.43 remained unspent which would have to be returned by the Parish Council.

IC had prepared draft figures to be included in an application for the next grant which would be submitted to Locality by AB after discussion with IC and JW.

6. CHARACTERISATION STUDY

IC reported that survey work on 2 of the 5 rural study areas had been carried out. KD and JW would soon be working on the remaining 3 areas.

IC recommends seeking community agreement on defining the Kimbolton settlement boundary and the findings and recommendations of the Characterisation Study before their inclusion in the Draft Plan. The Steering Group will consider his suggested boundaries before presenting them to the community at an event to be held in December at which time the Characterisation Study work would be explained.

7. COMMUNITY SURVEY – OPEN EVENT

The attendance for the Open Event had been good and the feedback had been positive. The principal concern of the community was traffic speed through the village and the Parish Council was aware of those concerns and was considering what action to take.

In the light of comments received it was agreed to include protection of biodiversity and archaeology in the Objectives.

8. DRAFT PLAN

Consideration was given as to what further preparatory work, consultation and evidence remained to be completed ahead of the formal consultation on the Draft Neighbourhood Plan in addition to the settlement boundary / characterisation consultation.

The discussion centred on whether or not to commission a Transportation Study to look at ways to address the issues raised in the Community Survey, particularly what measures could be implemented to reduce traffic speed through the village. The estimated cost of such a study plus additional Consultant's fees was likely to exceed our grant ceiling by circa £1,300.

JW advised that the Parish Council was currently looking at a variety of road safety measures to address the community's concerns. After a long discussion it was decided that given the initiative taken by the Parish Council it would not be necessary to commission any further work in the form of a Transportation Study.

JW would liaise with the Parish Council Chairman to ensure that the Council's proposals were translated into an Action Plan and that its contents were made known to, and supported by, the community.

On this basis, it was also agreed that the Neighbourhood Plan would confirm the above arrangements – viz that the Parish Council was taking the lead in working up an Action Plan which would address the transportation issues raised in the Community Survey. The Neighbourhood Plan would reflect the key elements of this Action Plan.

9. ANY OTHER BUSINESS

YJ drew attention to a comment made at the Open event regarding the creation of a Business Directory. It was possible to include this in the Parish magazine as a supplement on an annual basis. She knew of someone who was willing to do the preparatory work.

10. DATE OF NEXT MEETING

Friday 11th November at 7 pm in Hammish Village Hall

The meeting closed at 10.05 pm.

APPROVEDJDW.....

ON11th November 2016.....